



# 2012 Educational Access Schemes

For UAC applicants who've experienced long-term educational disadvantage as a result of circumstances beyond their control or choosing

Apply today  
on-time applications close  
Friday 30 September 2011

# Contacting UAC



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Locked Bag 112  
Silverwater NSW 2128



in person  
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Sydney Olympic Park NSW



office hours  
8.30am–4.30pm (Sydney time)  
Monday–Friday



telephone  
(02) 9752 0200



website  
[www.uac.edu.au](http://www.uac.edu.au)

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### **Times**

Times indicated in this booklet are based on Sydney local time.

### **UAC Privacy Policy**

The Universities Admissions Centre (NSW & ACT) Pty Ltd (UAC) recognises the importance of protecting personal information and is bound by the NSW State Information Protection Principles<sup>1</sup>, the National Privacy Principles<sup>2</sup> and the NSW Health Privacy Principles<sup>3</sup>.

Details of the UAC Privacy Policy are available at [www.uac.edu.au/general/privacy.shtml](http://www.uac.edu.au/general/privacy.shtml)

UAC collects personal information and, in some circumstances, information regarding your health or a family member's health, for the purpose of processing your Educational Access Schemes (EAS) application. UAC will only collect information for lawful purposes related to its function. You may seek access to personal information about you collected by UAC.

The type of personal documentation UAC holds includes your contact details (name, address, telephone number, email address), date of birth, gender, citizenship and, where relevant to your application for EAS, information relating to your health or the health of a family member, Centrelink benefits, parenting status, carer responsibilities, financial disadvantage, English language difficulties and residential history.

If you're providing personal information about someone other than yourself, you should tell them about UAC's Privacy Policy, which can be found on UAC's website at [www.uac.edu.au/general/privacy.shtml](http://www.uac.edu.au/general/privacy.shtml)

If you're a current NSW Higher School Certificate student, your Year 12 results will be held, along with Year 12 results from other states and territories in Australia, in an archive database at UAC. If you're eligible for an Australian Tertiary Admission Rank (ATAR) or a Limited ATAR, these will also be held in the database. Your results, including your ATAR if you're eligible, will also be held in similar archives at tertiary admissions centres in other states in Australia. Results held in these archives will only be accessed by the relevant tertiary admission centre if you initiate an application for tertiary study through that centre, or if you submit an application for tertiary study directly with an institution participating in that centre.

Any questions regarding privacy at UAC should be forwarded in writing to:

The Managing Director  
UAC, Locked Bag 112,  
SILVERWATER NSW 2128.

<sup>1</sup> *In the Privacy and Personal Information Protection Act 1998 (NSW).*

<sup>2</sup> *In the Privacy Act 1988 (Cth) as amended in the Privacy Amendment (Private Sector) Act 2000 (Cth).*

<sup>3</sup> *In the Health Records and Information Privacy Act 2002 (NSW).*

<b>Contacting UAC</b>	<b>2</b>
<b>Educational Access Schemes</b>	<b>4</b>
What are Educational Access Schemes?	4
Can I apply for EAS through UAC?	4
Can I apply for EAS through UAC if I have a record of tertiary study?	4
Can I apply for EAS if I am an elite athlete or performer?	4
Who can't apply for EAS through UAC?	4
Australian Aboriginal or Torres Strait Islander applicants	4
Application process	5
Your UAC application for admission	5
Your EAS acknowledgement letter	5
Your EAS eligibility letter	5
How institution policies impact on EAS eligibility	5
Preferences	5
Offers	5
Ongoing help	5
<b>Table 1: Educational Access Schemes – Policies and options</b>	<b>6</b>
<b>Instructions for filling in your 2012 Educational Access Schemes application form</b>	<b>8</b>
How to fill in your application	8
Supporting documents	9
<b>Declaration and authority</b>	<b>10</b>
<b>Providing documents – FAQs</b>	<b>11</b>
<b>How institution schemes work</b>	<b>13</b>
<b>Table 2: Types of disadvantage</b>	<b>14</b>
<b>EAS institution contact details</b>	<b>Back page</b>

Your EAS application form is in the middle of this booklet.

## Summary of key dates

early August 2011	:	applications open
Friday 30 September 2011	:	on-time applications close
from mid-November 2011	:	acknowledgement emails sent progressively
Wednesday 30 November 2011 – on or before	:	if you applied for EAS by this date, you'll receive your eligibility letter around the same time as the release of ATARs
Wednesday 30 November 2011 – after	:	if you applied for EAS after Wednesday 30 November 2011, you'll receive your eligibility letter after Thursday 5 January 2012
mid-December 2011	:	if you haven't received your EAS acknowledgement by this date and you applied for EAS by Wednesday 30 November 2011 – call UAC on (02) 9752 0200
Thursday 15 December 2011	:	ATARs released by UAC on UAC's website from 9am*
Thursday 5 January 2012	:	final EAS applications close

\* Times indicated in this booklet are based on Sydney local time.

## What are Educational Access Schemes?

Educational Access Schemes (EAS) aim to redress the under-representation in the overall student population of applicants who've experienced long-term educational disadvantage.

Long-term educational disadvantage/s must be due to circumstances beyond the control or choosing of the applicant, and must have seriously affected the applicant's educational performance, normally for a period of at least six months.

Educational Access Schemes also aim to redress the statistical under-representation of particular groups in the overall student population of Australian institutions.

Many EAS applicants have multiple disadvantages, but each disadvantage is considered and assessed individually. Applicants should apply for consideration of all disadvantages for which they are eligible.

For details of how the schemes work see 'How institution schemes work' on page 13 of this booklet.

## Can I apply for EAS through UAC?

You can apply through UAC, using this booklet for reference, if you are:

- an Australian citizen or
- a New Zealand citizen or
- a permanent resident of Australia or
- a holder of an Australian permanent resident humanitarian visa.

and

You must be a UAC applicant for undergraduate admission.

and

You must have experienced long-term educational disadvantage during Year 11 and/or Year 12 or equivalent.

See next item for information about applicants with tertiary studies.

## Can I apply for EAS through UAC if I have a record of tertiary study?

Yes. For 2012 admissions, seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study\*. They are:

- Australian Catholic University
- Griffith University
- La Trobe University
- Southern Cross University
- University of Canberra
- University of Newcastle
- University of Technology, Sydney.

All EAS applicants, including UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study, are subject to the same EAS application and assessment processes and timelines.

The Australian National University, University of NSW, University of Sydney and University of Wollongong accept direct applications from people with tertiary study who've experienced long-term disadvantage. Refer to 'Tertiary studies' in Table 1: Policies and options for details.

\*Tertiary study includes Diploma, Advanced diploma, Associate diploma, degree or higher level studies undertaken either in Australia or overseas.

## Can I apply for EAS if I am an elite athlete or performer?

Elite athletes or performers should apply for consideration of all disadvantages for which they are eligible, but cannot claim consideration for disadvantages which are a result of their sporting and/or performance commitments.

Elite athletes or performers are also able to apply for consideration of their elite athlete or performer status at some institutions. Refer to 'Options for elite athletes/performers' in Table 1: Policies and options for details.

## Who can't apply for EAS through UAC?

### International students

You're not eligible to apply if you're an international student.

## Australian Aboriginal or Torres Strait Islander applicants

### If you're applying for consideration as an Australian Aboriginal or Torres Strait Islander

Most institutions have specific schemes for Aboriginal and Torres Strait Islander applicants and take into account all types of educational disadvantage experienced by applicants when they assess applications for these schemes. Remember to check with institutions to make sure that they do take into account all types of disadvantage when they assess your application. If they do, you don't need to submit an EAS application. If they don't, then you must submit an EAS application so that the educational disadvantages you've experienced can be assessed. You must also apply for admission to tertiary study through UAC.

Read each institution's entry in Part 2 of the *UAC 2012 Guide* or visit UAC's website at [www.uac.edu.au](http://www.uac.edu.au) to find out whether you need to apply direct to the institution as well as apply for tertiary study through UAC.

### If you're not applying for consideration as an Australian Aboriginal or Torres Strait Islander

If you're an Aboriginal or Torres Strait Islander and don't wish to apply for consideration on this basis, but wish to apply for consideration on one or more of the types of educational disadvantage listed in Table 2 of this booklet, you must submit an EAS application. You must also apply for admission to tertiary study through UAC.

For advice about admission and institution-specific schemes contact:

#### Australian Catholic University

Yalbalinga Indigenous Higher Education Unit (Sydney) (02) 9701 4258 or Dhara Daramoolen Indigenous Higher Education Unit (Canberra) (02) 6209 1222

#### Australian Maritime College

Riawunna Aboriginal Education Unit (03) 6226 2539

#### Australian National University

TJABAL Indigenous Higher Education Centre (02) 6125 3520

#### Charles Sturt University

Darrambal Skills Assessment Program Co-ordinator 1800 611 248 (Freecall)

#### Griffith University

GUMURRII Student Support Unit (07) 5552 8820

#### La Trobe University

**Albury-Wodonga:** Aboriginal Liaison Officer (02) 6024 9796

**Mildura:** Student Support Officer (03) 5051 4000

#### Macquarie University

Warawara, the Aboriginal and Torres Strait Islander Programs Unit (02) 9850 8893

#### Southern Cross University

Gnibi College and the Indigenous Student Support and Access Centre (ISSAC) 1800 816 676 (Freecall)

#### University of Canberra

Ngunnawal Centre (02) 6201 2998

#### University of New England

Oorala Centre (02) 6773 3034

#### University of New South Wales

Nura Gili (02) 9385 3805

#### University of Newcastle

Wollotuka Institute (02) 4921 6863. Students applying for a program at the Central Coast campus (Ourimbah) should contact the Gibalee Unit on (02) 4349 4500.

#### University of Sydney

Koori Centre (02) 9351 2046

### University of Technology, Sydney

Jumbunna Indigenous House of Learning 1800 064 312 (Freecall) or (02) 9514 1902

### University of Western Sydney

Badanami Centre for Indigenous Education 1800 032 923 (Freecall) For more information contact the Course Information Centre on 1300 897 669 (Freecall).

### University of Wollongong

Woolyungah Indigenous Centre (02) 4221 3560 or (02) 4221 3776

## Application process

Your EAS application form is included in this booklet. You can download additional copies from UAC's website at [www.uac.edu.au/undergraduate/eas/](http://www.uac.edu.au/undergraduate/eas/). Application material is also available from participating institutions or from UAC.

Applications open: early August 2011  
On-time applications close: Friday 30 September 2011  
Final applications close: Thursday 5 January 2012

Read 'Your EAS eligibility letter' below for information about when you'll receive your eligibility letter.

We have to allow time to process your application after we receive it. To guarantee that your application will be considered in time for the Main Round of offers, submit it to UAC by Wednesday 30 November 2011.

- UAC doesn't accept emailed or faxed applications
- You must provide all supporting documentation with your EAS application form
- Information that can't be verified won't be assessed
- Supporting documents must be correctly verified – read page 11
- If you don't sign your application it won't be processed.

UAC doesn't make allowances or take responsibility for late courier or mail deliveries, or applications lost in the mail.

#### Remember:

- You can submit **only one** EAS application
- You can't change your ED code/s after you've submitted your EAS application
- Documents submitted after your EAS application will not be assessed
- Keep a copy of your EAS application form and supporting documents.

## Your UAC application for admission

Remember, your EAS application isn't an application for admission. If you've not already done so you must also apply for admission through UAC at [www.uac.edu.au](http://www.uac.edu.au)

## Your EAS acknowledgement letter

UAC will send you an email message to let you know that you can view and/or download your EAS acknowledgement letter. When you receive an alert email from UAC, go to Check & Change at [www.uac.edu.au](http://www.uac.edu.au) to view and/or download your letter.

Some email accounts could send emails from UAC to your junk folder. Most email accounts allow users to add names or domains to a safe list. Add the domain [uac.edu.au](http://uac.edu.au) to your list of safe email contacts to stop this from happening. It's your responsibility to check your emails (including your junk emails regularly) for any messages from UAC.

If you've submitted your EAS application by Wednesday 30 November 2011 and haven't received your EAS acknowledgement letter by mid-December, call UAC on (02) 9752 0200.

## Your EAS eligibility letter

UAC will let you know each institution's decision about your EAS application. We'll tell you whether you're eligible or not for consideration under each institution's educational access scheme; your eligibility status for each institution will be **yes** or **no**.

Your EAS eligibility letter will tell you your eligibility status for each institution, whether or not you have one or more of the institutions included in your course preferences.

If you apply for EAS by Wednesday 30 November 2011, you'll receive your EAS eligibility letter around the same time as the release of ATARs. This means that if you want to change your preferences, you already know your eligibility status for every institution.

If you apply for EAS after Wednesday 30 November 2011, you'll receive your EAS eligibility letter after Thursday 5 January 2012, which is the closing date for change of preferences for Main Round offers.

## How institution policies impact on EAS eligibility

UAC assesses all EAS applications centrally on behalf of institutions but individual institutions have their own policies on how EAS assessments are used in the allocation of offers. This means that you may be eligible for EAS consideration at some institutions but not at others. It also means that, with institutions that allocate bonus points, you may be allocated a different number of bonus points by different institutions.

### Policies that may override your eligibility status

Institutions have different policies that may override your eligibility status. For example, some institutions don't include certain courses in their educational access schemes, so if you've applied for admission to an 'excluded' course, you won't be considered for EAS for that course even though your eligibility status for the institution is **yes**. Refer to *Table 1: Policies and options* for details about these policies.

### Policies about schools included in government programs

Institutions have different policies about how they consider students who attend a school included in the NSW Priority Schools Funding Program, the NSW Country Areas Program, the Australian Government National Partnership for Low Socio-economic Status School Communities Program, or a similar program. Attendance at these schools is a recognised form of disadvantage.

If you attend one of these schools and haven't submitted an EAS application form, UAC undertakes an automatic assessment and writes to let you know that you've been automatically assessed as being eligible for this type of educational disadvantage (read page 22). However, because of the different policies, you may not be eligible for EAS consideration at some institutions if attendance at one of these schools is your only type of educational disadvantage.

### Policies about applicants with a record of tertiary study

For 2012 admissions, seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission with a record of tertiary study. So if you have a record of tertiary study, your eligibility status for institutions that don't consider EAS applications from this group of applicants will always say **no**. Refer to *Tertiary studies* in *Table 1: Policies and options* for details.

## Preferences

To be eligible for consideration under an institution's scheme, you must have at least one preference to that institution in your list of preferences at midnight on Thursday 5 January 2012, which is the closing date for changes of preference for Main Round offers.

## Offers

You may be eligible for consideration under an institution's educational access scheme and not be offered a place. This is because you have to compete for an offer to your preferred course/s with other applicants. If you do receive an offer you'll be notified by UAC in the Main Round of offers on Wednesday 18 January 2012.

## Ongoing help

Institutions provide comprehensive ongoing support programs. Read each institution's entry in Part 2 of the *UAC 2012 Guide* or on UAC's website at [www.uac.edu.au](http://www.uac.edu.au) for more information.

# Table 1: Educational Access Schemes – Policies and options

Check the back cover of this booklet for institution contact details and links for more information about the schemes

Policies that might affect your EAS eligibility at an institution							Options for elite athletes/ performers
Institution Name of scheme	Tertiary studies Can I apply through EAS if I have a record of tertiary study and have experienced long-term educational disadvantage? (1)	Excluded courses Do institutions exclude courses from consideration through EAS?	Minimum ATAR Do I need to achieve a minimum ATAR to be considered through EAS?	Government programs for schools Do institutions have policies for schools in programs listed on page 22 of this booklet?			
<b>Australian Catholic University</b> Special Access Scheme	Yes, apply for EAS through UAC	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are allocated bonus points through ACU's Disadvantaged Schools Entry Scheme. Therefore they're not eligible for consideration under EAS codes SOLA or SOLB.	Yes page 114		
<b>Australian Maritime College</b> Educational Access Scheme	No	No	No	No	No		
<b>Australian National University</b> Countrywide Access Scheme	No, if you have a record of tertiary study and wish to be considered for special consideration apply directly to ANU. Visit <a href="http://www.anu.edu.au/sas/forms/admission_special_consideration.pdf">www.anu.edu.au/sas/forms/admission_special_consideration.pdf</a>	Yes Design Arts, Digital Arts, Visual Arts or Music courses and, depending on demand, eligibility under Countrywide may be disregarded for the following highly competitive courses: - B Philosophy (Honours) - B Social Sciences (Honours in Actuarial Studies and Economics)	Yes - 72.55	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under ANU's Countrywide Access Scheme	Yes page 127		
<b>Charles Sturt University</b> Special Consideration for Admission Scheme	No	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under CSU's Special Consideration for Admission Scheme	Yes page 143		
<b>Griffith University</b> Educational Access Scheme	Yes, apply for EAS through UAC	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under Griffith University's Educational Access Scheme	Yes (Contact Griffith University)		
<b>La Trobe University</b> Educational Access Scheme	Yes, apply for EAS through UAC	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under La Trobe University's Educational Access Scheme	No		
<b>Macquarie University</b> Lighthouse Scheme	No	No	Yes - 72.55	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under Macquarie University's Lighthouse Scheme	Yes page 171		
<b>Southern Cross University</b> Educational Access Scheme	Yes, apply for EAS through UAC	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under SCU's Educational Access Scheme	Yes page 190		
<b>University of Canberra</b> Access Scheme	Yes, apply for EAS through UAC	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under the University of Canberra's Access Scheme	Yes page 203		
<b>University of New England</b> Special Consideration Scheme	No	Yes B Medicine	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under the University of New England's Special Consideration Scheme.	Yes page 217		

Table continued and notes on page 7

**Table 1: Educational Access Schemes – Policies and options**

Policies that might affect your EAS eligibility at an institution						Options for elite athletes/ performers
Institution Name of scheme	Tertiary studies Can I apply through EAS if I have a record of tertiary study and have experienced long-term educational disadvantage? (1)	Excluded courses Do institutions exclude courses from consideration through EAS?	Minimum ATAR Do I need to achieve a minimum ATAR to be considered through EAS?	Government programs for schools Do institutions have policies for schools in programs listed on page 22 of this booklet?	Do institutions give special consideration to elite athletes/performers? Page numbers below refer to the UAC 2012 Guide (2)	
<b>University of New South Wales (3)</b> ACCESS Scheme	No, if you have a record of tertiary study and wish to be considered for special consideration apply directly to UNSW. Visit <a href="http://www.unsw.edu.au/scats">www.unsw.edu.au/scats</a>	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under UNSW's ACCESS Scheme	Yes page 228	
<b>University of Newcastle</b> University of Newcastle Access Scheme	Yes, apply for EAS through UAC	Yes B Medicine	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under the University of Newcastle Access Scheme	Yes (Contact the University)	
<b>University of Sydney (4)</b> Broadway Scheme	No, if you have a record of tertiary study and wish to be considered for special consideration apply directly to the University of Sydney Visit <a href="http://www.sydney.edu.au/future_students/domestic_undergraduate/admissions/special_entry_schemes/special_consideration.shtml">http://www.sydney.edu.au/future_students/domestic_undergraduate/admissions/special_entry_schemes/special_consideration.shtml</a>	Yes, certain courses For information about the availability of courses under the Broadway Scheme, visit <a href="http://www.usyd.edu.au/current_students/student_administration/admissions/broadway_scheme.shtml">http://www.usyd.edu.au/current_students/student_administration/admissions/broadway_scheme.shtml</a>	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically eligible for the University of Sydney's Broadway Scheme	Yes page 276	
<b>University of Technology, Sydney (5)</b> InpUTS Educational Access Scheme	Yes, apply for EAS through UAC	No	Yes – 69.00	Current Year 12 students attending schools included in government programs listed on page 22 are automatically eligible for the InpUTS Educational Access Scheme	Yes pages 303-304	
<b>University of Western Sydney</b> UWS Special Consideration Scheme	No	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under the UWS Special Consideration Scheme	Yes pages 324-325	
<b>University of Wollongong</b> Educational Access Scheme	No, if you have a record of tertiary study and wish to be considered for special consideration, email <a href="mailto:uniadvice@uow.edu.au">uniadvice@uow.edu.au</a> for further advice.	No	No	Current Year 12 students attending schools included in government programs listed on page 22 are automatically awarded bonus points under the University of Wollongong's Educational Access Scheme	No	

**Notes**

- Seven institutions will consider applications for EAS through UAC for UAC applicants for admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.
- The page numbers given in this column refer to the UAC 2012 Guide where you can find information about options for elite athletes/performers.
- UNSW also considers applications from students who've been excluded – visit [www.unsw.edu.au/scats](http://www.unsw.edu.au/scats)
- University of Sydney also considers applications from students who've been excluded or who've a record of failure – visit [http://sydney.edu.au/future\\_students/domestic\\_undergraduate/admissions/special\\_entry\\_schemes/special\\_consideration.shtml](http://sydney.edu.au/future_students/domestic_undergraduate/admissions/special_entry_schemes/special_consideration.shtml)
- UTS also considers applications from people who have been granted refugee status – visit [www.equity.uts.edu.au/admission/refugee/index.html](http://www.equity.uts.edu.au/admission/refugee/index.html)

# Instructions for filling in your 2012 Educational Access Schemes application form

## BEFORE YOU START:

- Apply for admission through UAC before you submit your EAS application.
- Have these instructions and the EAS application form open alongside each other.
- When you fill in the form print clearly in **BLOCK LETTERS** and use a **black/dark blue** pen.
- Attach all supporting documents to your EAS application form.

## How to fill in your application

### 1 UAC application number

Write your UAC application number in the box in the top right-hand corner of the form.

### 2 Personal details

Complete all parts – Name, Address, Australian daytime telephone number, Date of birth, Name of school (2011 Year 12 applicants only).

#### Changing your contact details

UAC needs your correct contact details so that you can receive important information from us or the institutions.

To change your contact details use Check & Change on UAC's website at [www.uac.edu.au/undergraduate/check-change/](http://www.uac.edu.au/undergraduate/check-change/) or write to UAC quoting your application number.

#### Notes:

- You can't change your contact details by telephone, fax or email
- Don't include changes to your contact details with other correspondence
- If you're a 2011 NSW HSC student, you must change your address with both UAC and the NSW Board of Studies.

### 3 Educational disadvantage (ED)

Write the ED code/s from Table 2 (which starts on page 14 of this booklet) that best describe/s the reasons for your educational disadvantage. You must include at least one code.

#### Financial hardship – F01A or F01B

If you're claiming financial hardship under F01A or F01B, you must enter your Centrelink Customer Reference Number (CRN) in this section. Your CRN isn't the same as your Centrelink Customer Access Number (CAN). Refer to F01A and F01B on page 15 for more information.

#### Not sure about types of disadvantage?

Call UAC to check types of disadvantage, for example:

- if you've experienced a disadvantage and you're unsure which category it fits into
- if you've experienced a disadvantage that doesn't clearly fit into one of the categories listed on pages 14–23 of this booklet and you're unsure how to proceed with your application.

### 4 Declaration

Sign and date your EAS application form. If you don't sign the form your application won't be processed.

**Note:** You must read and accept all conditions in the UAC application declaration and authority on page 10 of this booklet before signing your EAS application.

### 5 Applicant's statement and Educational impact statement

#### Applicant's statement

You need to provide a separate *Applicant's statement* for each ED code you've claimed in section 3 of your application. If you've claimed more than three ED codes you'll need to make copies of page 2 of the form or download additional copies from [www.uac.edu.au/undergraduate/eas/](http://www.uac.edu.au/undergraduate/eas/) to complete and attach to your application.

You must complete the *Applicant's statement* yourself in your own words. If it isn't completed and signed by you, your application won't be assessed.

If exceptional circumstances exist which make it impossible for you to complete and sign your own *Applicant's statement*, a statement (written on your behalf by the person who signs the application form) must be included with your application to explain those circumstances.

- Refer to *Table 2: Types of disadvantage*, which gives guidelines about the essential information you need to include in your *Applicant's statement* for each ED code
- Include the period of disadvantage
- Be precise and print clearly using a black/dark blue pen
- Provide all necessary and correctly verified documents required for each specific type of disadvantage as described in Table 2, which begins on page 14 of this booklet
- Sign and date the statement.

#### Educational impact statement

You must arrange for an Educational impact statement to be completed for each ED code where an Educational impact statement is included in the list of required documentation for that code.

Disadvantages that require an Educational impact statement cannot be assessed if the Educational impact statement is not provided. The Educational impact statement must be completed by a responsible person who can comment on your case. All parts must be completed.

- If you're a 2011 Year 12 student this statement **must be completed** by your school/college principal, counsellor, year adviser or careers adviser
- If you're a 2011 Year 12 student and you're unable to have your school complete the *Educational impact statement*, attach an explanation as to why this is the case. In addition, you must include a statement explaining the relationship of the signatory of the statement to yourself, and have that person confirm the relationship in their *Educational impact statement*
- Examples of a responsible person are a doctor, lawyer, accountant, social worker, counsellor, religious or community leader. **The person must not be related to you**
- If you're a non-Year 12 student the statement may be completed and signed by a responsible person who can verify what you've written
- The school representative or responsible person must explain how the educational disadvantage you've experienced has affected your educational performance
- The person who completes the *Educational impact statement* must provide information for both parts – A) *Educational disadvantage/s* (including impact section) and B) *Details of responsible person* – and where appropriate include information about your level of educational performance prior to the disadvantage

- The *Educational impact statement* and the *Medical impact statement* must not be completed by the same person.

**You must not alter, or add to, the *Educational* or *Medical impact statements* in any way.**

**Make sure that the responsible person who completes the *Educational impact statement* has read the relevant parts in this booklet, especially *Table 2: Types of disadvantage*.**

## 6 Medical impact statement

You must arrange for the *Medical impact statement* to be completed if you've entered the ED code P01A in your EAS application.

The *Medical impact statement* must be completed by a registered health professional who is treating the medical condition/disability you have claimed in your EAS application. All parts must be completed.

- Examples of a registered health professional are a medical practitioner, psychologist or specialist who's familiar with your circumstances and who can provide information on the medical condition/disability and its effect on your ability to study. **The person must not be related to you**
- The person who completes the *Medical impact statement* must provide information for all three parts – A) *Medical condition/disability* B) *Effect on ability to study* (including *Impact* section) and C) *Details of registered health professional*
- The *Medical impact statement* and the *Educational impact statement* must **not** be completed by the same person
- Your EAS application may not be assessed if you've entered code P01A and the *Medical impact statement* isn't completed.

**You must not alter, or add to, the *Educational* or *Medical impact statements* in any way.**

**Make sure that the registered health professional who completes the *Medical impact statement* has read the relevant parts in this booklet, especially *Table 2: Types of disadvantage*.**

## 7 Declaration of third party health information

You must complete the Declaration in section 7 if you're providing health information about someone other than yourself.

## Supporting documents

You must provide all supporting documents with your original EAS application. If you submit documents after you've submitted your EAS application, they won't be assessed.

## Checklist

Before you submit your EAS application check that you've:

- submitted your application for admission through UAC
- read all the relevant sections of your EAS booklet
- clearly printed your ED codes in section 3 using only the codes listed in Table 2
- completed an *Applicant's statement* for each ED code you've claimed
- arranged for the *Medical impact statement* to be completed if you've included ED code P01A
- attached all necessary documents; and checked that they are verified correctly (refer page 11 of this booklet)
- read the Declaration and authority on page 10 of this booklet and signed and dated page 1 of your application
- kept a copy of your ED codes on page 10 of this booklet
- kept a copy of your application form
- kept a copy of all documentation.

# Declaration and authority

You must read and accept all conditions in the following Declaration and authority before submitting your 2012 Educational Access Schemes (EAS) application.

**Your application can't be considered unless you or your authorised agent accept all conditions set out below by signing and dating section 4 of your EAS application.**

- 1 I declare that all the information submitted is true and complete.
- 2 I declare that I have read and understand the UAC Privacy Policy on the inside front cover of this booklet.
- 3 I authorise UAC to verify any information provided by me.
- 4 I authorise Centrelink to electronically provide a statement of information to UAC to assist in the assessment of my 2012 EAS application. I understand that the information provided by Centrelink may include, where relevant, current or historical details of payments received, dependants, Centrelink deductions, income, assets and confirmation of my current address.  
I understand that this authority can be revoked at any time by giving notice to UAC or the participating institution.  
I understand that I will be able to obtain a written copy of the statement at any time from either UAC or Centrelink.  
I understand that a brochure is available from Centrelink that provides more details about the Centrelink Confirmation eServices; the brochure is also on Centrelink's website at [www.centrelink.gov.au](http://www.centrelink.gov.au)
- 5 I authorise UAC to provide all information and documents provided with and/or obtained in connection with this application to any institution to which I have made an application for an EAS.
- 6 I authorise UAC to collect, receive, store, transfer and use any information provided by me, or any information obtained in connection with this application, and to disclose such information to all participating institutions, Universities Australia (UA)<sup>1</sup>, UA member institutions, the members of the Australasian Conference of Tertiary Admissions Centres (ACTAC), and any other authority or tertiary educational institution either in Australia or overseas, where UAC reasonably considers it is necessary to make such disclosure.
- 7 I understand that UAC and the participating institutions have the right to vary or cancel an EAS application and/or application for admission or an enrolment made on the basis of what UAC or a participating institution determines to be untrue or incomplete information from any source.
- 8 I understand that institutions make offers of admission based on the consideration of EAS applications, which includes information provided by me and on advice received from UAC. If a participating institution subsequently finds that the information or advice was incorrect, it may withdraw the offer of admission.

<sup>1</sup> Universities Australia was previously known as the Australian Vice-Chancellors' Committee.

## Keep a record

There are a number of types of disadvantage that institutions consider; each has a code (an Educational Disadvantage (ED) code). These codes are listed in Table 2 on pages 14–23.

Keep a record here of the types of disadvantage that you've included in your EAS application.

ED code(s)

## Keep a copy

Keep a copy of your EAS application form and all supporting documents.

### Why?

You may have to provide a copy of your EAS application form and all supporting documents to your institution if you require ongoing support during your studies.

## Do I need to provide any documents with my application?

- You must supply documentary evidence where requested in *Table 2: Types of disadvantage* to support disadvantage/s claimed
- If you don't supply complete and correctly verified documentation your EAS application won't be assessed.

## Photocopies

So that your EAS application can be assessed correctly, ensure that all photocopied documents that you submit are:

- legible
- easy to read, especially visas and stamps with dates
- correctly verified.

## I have documents from overseas. What do I need to provide?

If your official documents aren't in English, you must supply verified copies of the following documents:

- the document in the original language
- an English translation of these documents (see below for organisations who can translate your documents)

Your documents must be translated by one of the following:

- Community Relations Commission for a Multicultural New South Wales Level 8, Stockland House, 175 Castlereagh Street Sydney 2000 tel: 1300 651 500 (Tollfree) [www.crc.nsw.gov.au](http://www.crc.nsw.gov.au)
- a translator accredited by the National Accreditation Authority for Translators and Interpreters Ltd (NAATI)

The translator must be accredited as at least a 'professional translator' (previously known as Level 3). Translated documents must display the official NAATI stamp provided to qualified translators; the stamp shows the level of accreditation and the direction in which they're accredited to translate

A list of NAATI-accredited translators in Australia and some overseas locations is available at [www.naati.com.au](http://www.naati.com.au)

- interstate office of either the Ethnic Affairs Commission or the Department of Immigration and Citizenship (DIAC)
- Australian diplomatic missions or Australian Educational Centres
- some major banks; you'll need to check with specific banks.

Check under FAQs on UAC's website for other acceptable translations.

## What does correctly verified mean?

Correctly verified means that your original document has been sighted and the copy has been sworn to be a true copy of the original by one of the authorised people mentioned below.

### Documents not verified or not verified correctly

UAC isn't permitted to process:

- documents verified by a Justice of the Peace without a registration number
- documents verified by an International Justice of the Peace
- documents that are just photocopies, that is, not verified
- documents that haven't been correctly verified.

## Who can verify copies of my documents?

You can take your original documents in person to UAC or the admissions office of an institution. Your original documents will be copied and handed back to you. UAC will keep the copies with your application. The admissions office will give the copies to you to submit with your application to UAC. There may be a charge for copies made at some participating institutions.

You can also have your documents verified by someone from one of the categories listed below. The categories are for verification in Australia, New Zealand or overseas – check carefully which categories apply to you. The person who verifies your document/s must be contactable by telephone during normal working hours. **You can't verify your own documents, even if you belong to one of the categories listed below.**

### a) Documents verified in AUSTRALIA

Anyone who is currently employed as:

- an accountant – member of the Institute of Chartered Accountants in Australia, or CPA Australia, or the National Institute of Accountants, or the Association of Taxation and Management Accountants or Registered Tax Agents
- a bank manager, but not a manager of a bank travel centre
- a credit union branch manager
- a commissioner for declarations
- a barrister, solicitor or patent attorney
- a police officer in charge of a police station, or of the rank of sergeant and above
- a postal manager
- a principal of an Australian secondary college, high school or primary school.

An authorised officer at:

- Universities Admissions Centre (UAC)
- the Admissions Office or Student Services Office at any participating institution
- the Administration Office at any TAFE college
- Queensland Tertiary Admissions Centre (QTAC), Victorian Tertiary Admissions Centre (VTAC), South Australian Tertiary Admissions Centre (SATAC), Tertiary Institution Services Centre (TISC-WA)
- the official records department of the institution that originally issued the document/s.

A Justice of the Peace with a **registration number**.

**Copies verified by a Justice of the Peace without a registration number won't be accepted.**

To find a Justice of the Peace in your area, check the public register of JPs available online from the NSW Attorney-General's Department at [www.lawlink.nsw.gov.au](http://www.lawlink.nsw.gov.au)

### b) Documents verified in NEW ZEALAND

Anyone who is currently employed as:

- an accountant – member of the Institute of Chartered Accountants in New Zealand
- a bank manager, but not the manager of a bank travel centre
- a credit union branch manager
- a barrister, solicitor or patent attorney
- a police officer in charge of a police station, or of the rank of sergeant and above
- a postal manager
- a principal of a New Zealand secondary college, high school or primary school.

**An authorised officer at:**

- the Admissions Office or Student Service Office at any New Zealand university or institute of technology
- the official records department of the institution that originally issued the document/s
- an Australian overseas diplomatic mission or Australian Educational Centre.

Copies verified by a New Zealand Justice of the Peace will NOT be accepted.

**c) Documents verified OVERSEAS (except New Zealand)**

**An authorised officer at:**

- the official records department of the institution that originally issued the document/s
- an Australian overseas diplomatic mission or Australian Educational Centres.

**How should the authorised officer verify each document?**

**The authorised officer must:**

- write 'I certify this to be a true copy of the document shown and reported to me as the original'
- sign
- print their name, address, contact number, profession or occupation or organisation and date verified
- include the official stamp or seal of the verifier's organisation on the copy, if the organisation has such a stamp.

In addition, a Justice of the Peace must also print:

- their registration number
- the state in which they're registered as a Justice of the Peace.

**Can I send original documents to UAC?**

We recommend that you don't send original documents to UAC.

Note that any documents you provide to UAC can be returned to you, but you will have to pay a fee. If the documents relate to the current admissions period, the fee is \$37. If the documents relate to a previous admissions period (up to five years), the fee is \$54.

To have your documents returned to you, write to UAC stating your UAC application number and enclosing a cheque or money order for the relevant fee.

**I have documents under another name. Do I need to provide any documents as evidence of my previous name?**

If you have documents under a previous name, you must supply documentary evidence to prove your change of name, such as a marriage certificate, deed poll registration or other registration with the Registry of Births, Deaths and Marriages.

The documentation must show your previous name/s and your current name/s. Without this documentation, your application may be delayed.

**Supporting documents**

You must provide all supporting documents with your original EAS application. If you submit documents after you've submitted your EAS application, they won't be assessed.

EAS applications are assessed centrally at UAC but individual institutions have their own policies on how EAS assessments are used in the allocation of offers. Institutions use EAS assessments to allocate offers of admission in one of two ways:

- they set aside a certain number of places
- they allocate bonus points.

Here's a brief description of these two ways, together with the institutions that use them.

## Some institutions set aside a certain number of places for eligible EAS applicants

Some institutions don't allocate bonus points but instead set aside a number (or percentage) of places in each of their courses for EAS applicants. These places are limited.

- The institution policy specifies that EAS applicants may be made an offer to a course with a selection rank up to a certain number of points below the published cut-off
- EAS applicants are assessed by the institution as 'eligible' or 'not eligible' for consideration under their scheme
- If eligible, applicants compete for the specified EAS places against each other on the basis of academic merit
- Being eligible for consideration under EAS doesn't guarantee an offer of a place because a large number of EAS applicants with a higher selection rank may apply to the same course and there are a limited number of EAS places.

### Example

Peter has an ATAR of 80.00. The published cut-off for the course Peter is seeking entry to is 83.00 at Institution A. There are five EAS places available in this course and EAS applicants can be made an offer with a selection rank up to 10 points below the cut-off.

Twenty EAS-eligible applicants have applied to the same course as Peter. These applicants are ranked on the basis of academic merit and the EAS places in the course are allocated to the five applicants with the highest selection ranks.

The fifth applicant has an ATAR of 81.50. Even though Peter was eligible for consideration under EAS he doesn't receive an offer to the course because other EAS applicants applying to that course had higher selection ranks.

### Which institutions set aside places?

- University of Sydney – eligible EAS applicants may receive an offer if their ATAR is within 5 points of the published Main Round cut-off for 2012
- University of Technology, Sydney – eligible EAS applicants may receive an offer if their ATAR is within 10 points of the published Main Round cut-off for 2012.

## Some institutions allocate bonus points to eligible EAS applicants

Some institutions don't set aside EAS places but instead use EAS assessments to allocate bonus points to an applicant's selection rank.

- Bonus points increase an applicant's selection rank and applicants compete with all other applicants for a place in the course on the basis of academic merit
- The allocation of bonus points doesn't guarantee entry to the institution or to the applicant's preferred course; applicants still need to meet the published cut-off for the course.

### Example

Sally has an ATAR of 70.00. The published cut-off for her preferred course at institution B is 71.55. On the basis of Sally's EAS assessment, institution B awards Sally a bonus of 2. Sally's adjusted selection rank for that course is 72.00 so she receives an offer to the course.

### Which institutions allocate bonus points?

- Australian Catholic University
- Australian Maritime College
- Australian National University
- Charles Sturt University
- Griffith University
- La Trobe University
- Macquarie University
- Southern Cross University
- University of Canberra
- University of New England
- University of New South Wales
- University of Newcastle
- University of Western Sydney
- University of Wollongong

### Bonus points don't change your ATAR

When institutions allocate bonus points they're added to your selection rank not your ATAR. In the example above, Sally's ATAR is still 70.00; it's the selection rank for her preferred course that's changed to 72.00.

## FAQs about ATARs and bonus points

### If I'm eligible to get bonus points, does my ATAR change?

No. If institutions allocate bonus points they're not added to your ATAR. Bonus points change your selection rank for a particular preference or course.

There are some instances where your ATAR might be recalculated:

- 1 if the Board of Studies provides amended HSC results to UAC
- 2 if you complete additional courses
- 3 if you repeat courses you've already completed.

If your ATAR is recalculated, you'll receive a new ATAR Advice Notice.

### If bonus points don't increase my ATAR, then how do they work?

Institutions allocate bonus points for different circumstances. Examples include performance in specified HSC subjects, living or attending school in an area defined by the university, and through Educational Access Schemes.

For most Year 12 applicants, their selection rank for entrance to higher education is their ATAR. However, if institutions allocate bonus points to you, then your selection rank for a particular preference or course = ATAR+bonus points. As the bonus points schemes for each institution, and often for each course at the same institution, are different then your selection rank can be different for each course you list in your course preferences.

# Table 2: Types of disadvantage

## Disrupted schooling

**IMPORTANT:** You can list only one ED code from the Disrupted schooling category

### ED code 1 Eligibility

You may be eligible if, during Year 11 and/ or Year 12 or equivalent\*, your schooling has been disrupted for reasons beyond your control or choosing. This may be due to one of the following reasons:

### 2 Applicant's statement

You must include the following in your Applicant's statement:

### 3 Documentation you must submit with your EAS application

You must attach the following documents to support your application:

#### D01A

You attended three or more different secondary schools in Australia during Years 10, 11 and 12 or equivalent.\* This doesn't include moving from junior school to senior school.

- details of the schools you attended during Years 10, 11 and 12 or equivalent\* and the period you attended each school
- and
- reason/s why you changed schools.

- a record of attendance from each school you have attended confirming the period you attended the school
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

#### D01B

You have English as your first language and you started school in Australia during Year 11 and/ or Year 12 or equivalent.\*

- details of the date you arrived in Australia, the school/s you attended and the period/s attended
- and
- the country in which you undertook your secondary education before coming to Australia.

- a verified copy of your passport indicating date of entry to Australia
  - and
  - a record of attendance from the school/s you have attended confirming the period/s you attended the school
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

#### D01C

You moved interstate during Year 11 and/ or Year 12 or equivalent.\*

- details of secondary schools you have attended since the beginning of Year 10 (school, state/territory and period attended)
- and
- reason/s why you moved interstate.

- a record of attendance from each school you have attended confirming the period you attended the school
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

#### D01D

You have missed long periods of schooling in Year 11 and/ or Year 12 or equivalent\* for **other than** medical reasons, as a result of circumstances beyond your control or choosing. This doesn't include student exchange programs.

*Note: ED code P01A covers personal illness/ disability educational disadvantage.*

- details of why you missed long periods of school
- and
- the periods you missed school, including the school year.

- a record of attendance from your school confirming the periods you have missed school
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

**Elite athletes or performers** should apply for consideration of all disadvantages for which they are eligible, but cannot claim consideration for missing periods of schooling as a result of their sporting and/ or performance commitments.

Elite athletes or performers are also able to apply for consideration of their elite athlete or performer status at some institutions. Refer to 'Options for elite athletes/performers' in Table 1: Policies and options for details.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Financial hardship**

**IMPORTANT:** You can list only one ED code from the Financial hardship category

**ED code 1 Eligibility**

You may be eligible if during Year 11 and/or Year 12 or equivalent\*\* you received a Centrelink (or other Commonwealth) means-tested income support payment.

**F01A** Youth Allowance/Austudy/ABSTUDY

or

**F01B** Other Centrelink income and asset-tested entitlements; this doesn't include Family Tax Benefit payments. **All Centrelink documentation must be in your name.**

*if you stop receiving Youth Allowance or other Centrelink benefits you must notify UAC in writing immediately with your updated information. Don't forget to include your full name and UAC application number.*

**2 Applicant's statement**

For F01A and F01B, you must include the following in your Applicant's statement:

- the type of entitlement you're receiving, eg
  - Youth Allowance/Austudy/Abstudy
  - Disability Support Pension
 and
- the period for which you've received the entitlement.

**3 Documentation you must submit with your EAS application**

For F01A and F01B, you must provide your Centrelink Customer Reference Number (CRN).

If you're currently receiving a means-tested Centrelink income support payment, UAC will request Centrelink to electronically provide a statement of information to enable us to assess your claim against F01A or F01B.

We'll use your Centrelink Customer Reference Number (CRN) to request this information. Write your CRN in section 3, page 1 of your application.

If you're **not** currently receiving a means-tested Centrelink income support payment, but did so during Years 11 and/or 12 or equivalent\*\*, attach a verified copy of your most recent Centrelink income statement.

We can't consider your claim for financial hardship if you don't provide your CRN. Your CRN is on all Centrelink Income Statements and Health Care Cards. Your CRN isn't the same as your Centrelink Customer Access Number (CAN). Contact Centrelink to obtain your CRN if you're unsure.

**ED code 1 Eligibility**

You may be eligible if you've experienced:

**F01C** exceptional financial hardship during Year 11 and/or Year 12 or equivalent.\*

**ST0F** You can't list F01C if you've listed F01A or F01B.

*F01C is for a small number of applicants who experience exceptional financial hardship, who aren't in receipt of Centrelink benefits. This generally doesn't include applicants whose family income is above the threshold for eligibility for a Centrelink (or other Commonwealth means-tested) income support payment.*

**2 Applicant's statement**

For F01C, you must include the following in your Applicant's statement:

- why you're not currently eligible for a Centrelink means-tested (or other Commonwealth means-tested) income support payment and
- a description of the exceptional financial hardship you've experienced and
- the period of the exceptional financial hardship.

**3 Documentation you must submit with your EAS application**

For F01C, you must provide documents that support your application.

- an Educational impact statement must be provided  
You must include documents to show your complete financial picture; these may include:
    - an ATO Notice of Financial Assessment for the last financial year and copies of pay slips for the last two months
    - a copy of a Health Care Card
    - a copy of a statement with details of any Centrelink (or other Commonwealth means-tested) payment you're receiving. This may include Family Tax Benefit A
    - any other documents to demonstrate your exceptional financial hardship.
- if you're living with your parent/s (or with a partner) and you're being financially supported, you must also provide evidence of your parent/s or partner's income (eg an ATO Notice of Financial Assessment for the last financial year).*
- If you're being financially supported by your parent/s (whether you're living with them or not), they must also prepare a statement which states that they're supporting you. In the statement they must also provide details of any other dependent children, including their ages and whether or not they're tertiary students at home or away.*

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Home environment and responsibilities**

**Severe family disruption**

**ED code 1 Eligibility**

You may be eligible if, during Year 11 and/or Year 12 or equivalent\*, conditions in your home have been severely disrupted by an event such as:

**2 Applicant's statement**

You must include the following in your Applicant's statement:

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

<b>H01A</b>	<p>Death of an immediate family member or death of a close friend.</p>	<ul style="list-style-type: none"> <li>■ the date of death and</li> <li>■ the nature of your relationship with the deceased and</li> <li>■ the effect on your home environment and you personally and</li> <li>■ if the person suffered a period of illness and/or disability, include that information (duration, school years involved).</li> </ul>	<ul style="list-style-type: none"> <li>■ an Educational impact statement must be provided and</li> <li>■ a verified copy of the death certificate or funeral notice.</li> </ul>
<b>H01B</b>	<p>A severe or life-threatening illness/disability of an immediate family member or close friend.</p>	<ul style="list-style-type: none"> <li>■ the nature of your relationship to the person with the illness/disability and</li> <li>■ the duration of the illness/disability and the school years involved.</li> </ul>	<ul style="list-style-type: none"> <li>■ an Educational impact statement must be provided and</li> <li>■ a medical certificate/report giving full details of the length of illness and its severity; include information about treatment, medication, hospitalisation.</li> </ul>
<b>H01C</b>	<p>Divorce or separation of parents or applicant.</p>	<ul style="list-style-type: none"> <li>■ details of the period of family upheaval, including its duration, and the school years involved.</li> </ul>	<ul style="list-style-type: none"> <li>■ an Educational impact statement must be provided and</li> <li>■ a verified copy of divorce papers or legal proceedings or other appropriate supporting documents to verify your claim and</li> <li>■ a verified copy of any legal proceedings (eg Apprehended Violence Order, Police Record of Interview) if appropriate. We can't assess your circumstances without documentation.</li> </ul>
<b>H01D</b>	<p>Criminal/legal matters. <b>You can't list criminal/legal matters</b> for offences for which you've been convicted, or traffic/parking infringements. Criminal/legal matters may include coronial inquiries/medical tribunals/police investigations. Disruption must be severe and long-term.</p>	<ul style="list-style-type: none"> <li>■ details of the type of criminal/legal matters, the duration of the matters and who the matters involved.</li> </ul>	<ul style="list-style-type: none"> <li>■ an Educational impact statement must be provided and</li> <li>■ copies of criminal/legal matters or other appropriate documents (eg police fact sheets, bail undertakings, coronial inquiries, medical tribunals, police investigations).</li> </ul>

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Home environment and responsibilities (continued)**

**Excessive family responsibilities**

**ED code 1 Eligibility**

You may be eligible if, during Year 11 and/or Year 12 or equivalent\*, you've had:

**H03A** Excessive responsibility for care of children and/or other family members.

- details of who you care for and why you're required to provide care
- and
- the number of hours these responsibilities take each week
- and
- the period you've had these responsibilities and the school years involved
- and
- details of support you've received from friends, family, neighbours or an agency
- and
- details of the number and ages of residents in the household
- and
- details of the illness or infirmity of any household members.

**H03B** Work requirements to support family and/or responsibility to work in a family business.

- the reasons you have to work
- and
- the number of hours you work each week
- and
- the type of work you do
- and
- the period you've had these responsibilities and the school years involved.

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

- an Educational impact statement must be provided
  - and
  - medical certificates/reports confirming the medical condition/disability of any family members where relevant
  - and
  - documentation confirming the number and ages of siblings resident in the household
  - and
  - employment status of your parents.
- You may include additional statements from responsible people (eg doctor, lawyer, social worker, religious or community leader).  
They must be aware of your need to undertake excessive caring responsibilities and be able to explain how this has impacted on your educational performance.

- an Educational impact statement must be provided
- and
- statement of service from your employer/s on company letterhead, stating:
  - job title
  - period employed including start date (and end date if no longer employed)
  - average number of hours worked per week.
 If you work in a family business you'll need to provide independent verification of your work requirements (eg business accountant).

You may include additional statements from responsible people (eg doctor, lawyer, social worker, religious or community leader).  
They must be aware of your need to work and be able to explain how this necessity has impacted on your educational performance.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Home environment and responsibilities (continued)**

**Excessive family responsibilities (continued)**

**ED code 1 Eligibility**

You may be eligible if, during Year 11 and/or Year 12 or equivalent\* you've had:

Excessive responsibility for care of self, while living independently, with no family or partner support, during Year 11 and/or Year 12 or equivalent.\*

**2 Applicant's statement**

You must include the following in your Applicant's statement:

- details of why you're required to care for yourself
- and
- the period you've had this responsibility and the school years involved
- and
- details of any support you receive from friends, family, neighbours or an agency
- and
- details of your accommodation
- and
- details of your income and any other means of support
- and
- if relevant, details of your employment status.

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

- an Educational impact statement must be provided
- and
- You must provide documentation substantiating:
  - your independent residential status (eg lease documents/crisis accommodation)
  - your employment status (if relevant)
  - all sources of income and other means of support
  - any Centrelink documents confirming Unreasonable to Live at Home status.

You may include additional statements from responsible people (eg registered health professional, lawyer, accountant). The responsible person must be aware of your need to care for yourself and explain how this has had an impact on your educational performance.

**Abuse to applicant, parents, or sisters/brothers**

**ED code 1 Eligibility**

You may be eligible if, during Year 11 and/or Year 12 or equivalent\*:

You, or your parents, or any of your sisters/brothers have experienced abuse. This could include abuse in terms of extreme physical or verbal torment experienced at school or in the home environment.

**2 Applicant's statement**

You must include the following in your Applicant's statement:

- details of the abusive situation including duration of the abuse and the school years involved
- and
- details of any absences from school because of the abusive situation.

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

- an Educational impact statement must be provided
- and
- a record of attendance from your school that gives details of any absences from school and/or any disruption to your learning
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.
- and
- a verified copy of any legal proceedings (eg Apprehended Violence Order, Police Record of Interview) if appropriate.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**English language difficulty**

**IMPORTANT:** You can list only one ED code from the English language difficulty category

**ED code 1 Eligibility**

You may be eligible:

*If you're not a current Australian Year 12 applicant go to L01C.*



**2 Applicant's statement**

You must include the following in your Applicant's statement:

**L01A For current Australian Year 12 applicants only**

If you came directly to Australia from a non-English speaking country and you began your education in an Australian school in Year 11 and/or Year 12 or equivalent\*

- and
- you experience difficulty with the English language.

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

**L01B For current Australian Year 12 applicants only**

■ the country and the language in which you undertook your secondary education before coming to Australia

and

■ details of ESL (English as a Second Language) support that you receive (eg at school or outside of school, hours a week, the period you've been receiving this support).

■ an Educational impact statement must be provided

■ verified copies of your school reports for your secondary education studies undertaken before coming to Australia. These must be translated into English. Read pages 11–12 of this booklet for further information

and

■ a verified copy of your initial immigration visa showing the date stamp for your first arrival in Australia and an Intensive English Centre (IEC) Statement of Attendance if you attended an IEC. If your current residency status is different from that specified on your initial immigration visa you must provide verified copies of **both** visas with your application

and

■ a record of attendance from each school you've attended confirming the period you've been attending the school.

*The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

**L01C**

**For non-Year 12 applicants only**

If you came directly to Australia from a non-English speaking country and you began your education in an Australian school during Years 7–10

- and
- you experience difficulty with the English language.

■ the country and the language in which you undertook your education before coming to Australia.

and

■ a verified copy of your initial immigration visa showing the date stamp for your first arrival in Australia and an Intensive English Centre (IEC) Statement of Attendance if you attended an IEC. If your current residency status is different from that specified on your initial immigration visa you must provide verified copies of **both** visas with your application

and

■ a record of attendance from your current school confirming the period you've been attending the school.

*The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

**L01C**

**For non-Year 12 applicants only**

If you came directly to Australia from a non-English speaking country in 2007 or after

and

■ prior to your arrival you didn't undertake any formal education at an institution where the language of instruction was English

and

■ you experience difficulty with the English language.

■ the date you immigrated to Australia

and

■ details of your studies before and after you arrived in Australia (include years studied, name of studies, name of institution, country, language of instruction, studies completed or not, equivalent full-time years enrolled).

■ a verified copy of your initial immigration visa showing the date stamp for your first arrival in Australia. If your current residency status is different from that specified on your initial immigration visa you must provide verified copies of **both** visas with your application

and

■ for studies undertaken in Australia you must provide verified copies of documentary evidence of studies

and

■ for studies undertaken before you arrived in Australia, you must provide verified copies of documentary evidence of study. These must be translated into English. Read pages 11–12 of this booklet for further information.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Personal illness/disability**

**ED code 1 Eligibility**

**2 Applicant's statement**

**3 Documentation you must submit with your EAS application and the Medical impact statement #**

You may be eligible if, during Year 11 and/or Year 12 or equivalent\*:

You must include the following in your Applicant's statement:

You must attach the following documents to support your application:

**P01A**

- You experienced:
- a severe and long-term or a severe and recurrent medical/psychiatric condition or disability
  - or
  - a learning, sensory, physical, psychological or other disability/disorder.
- Also
- details of your medical condition/disability and
  - the period you've had your medical condition/disability and the school years involved
  - and
  - details of treatment you have received for your medical condition/disability.

Note: Consideration will not necessarily be given to applicants who have not sought and utilised recommended options (made by a registered health professional) for their condition, disability, illness or disorder, where relevant.

Note: You're not eligible if you've suffered a series of minor illnesses or have an ongoing minor medical condition stabilised by medication.



If you're a current Year 12 student who became ill just before/during your final HSC exams, you may be eligible to submit an illness/misadventure appeal with the NSW Board of Studies by completing an Appeal Form available from the school principal and/or the NSW Board of Studies.

- an Educational impact statement must be provided and
  - medical certificates/reports and
  - a record of attendance from your school that gives details of any absences from school
- The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.

# The Medical impact statement must be completed by a registered health professional who is treating the medical condition/disability you have claimed in your EAS application. All parts must be completed.

- Examples of a registered health professional are a medical practitioner, psychologist or specialist who is familiar with your circumstances and who can provide information on the medical condition/disability and its effect on your ability to study. **The person must not be related to you**
- The person who completes the Medical impact statement must provide information for all three parts:
  - A) Medical condition/disability
  - B) Effect on ability to study (including Impact section) and
  - C) Details of registered health professional
- The Medical impact statement and the Educational impact statement must not be completed by the same person
- Your EAS application may not be assessed if you've entered code P01A and the Medical impact statement isn't completed.

**Learning disability only:**

- If you've applied for and been granted special examination provisions by the NSW Board of Studies, provide a copy of the Board's Special Examination Provisions decision letter along with copies of any documentation submitted to the Board
- If you've not applied for special examination provisions, explain why and provide evidence of a clinical assessment conducted by a qualified professional such as an educational or neuro-psychologist or Learning Disability (LD) specialist using recognised valid, reliable and standardised tests. These must have been undertaken within the last three years.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**Refugee status**

ED code	1 Eligibility	2 Applicant's statement	3 Documentation you must submit with your EAS application
<b>R01A</b>	<p>You may be eligible if your schooling has been disrupted <u>at any time</u> as a result of your refugee status</p> <p>You've missed periods of schooling or experienced severe interruptions to your studies as a result of your refugee status.</p>	<p>You must include the following in your Applicant's statement:</p> <ul style="list-style-type: none"> <li>■ details of the periods of schooling missed, duration, and the school years involved.</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>■ a verified copy of your document for travel to Australia</li> </ul>	<p>You must attach the following documents to support your application:</p> <ul style="list-style-type: none"> <li>■ a verified copy of your visa showing refugee status. If you arrived in Australia on a non-refugee visa, you must provide a verified copy of your Red Cross or UNHCR registration</li> </ul> <p><b>We can't assess your circumstances without documentation.</b></p>

*\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've undertaken tertiary study and experienced long-term disadvantage as a result of circumstances beyond their control or choosing.*

**DON'T BE LATE!**



**Important dates for EAS applications**

EAS applications for 2012 admissions open in August 2011 and the on-time closing date is **Friday 30 September 2011**.

To receive your EAS eligibility letter in conjunction with the release of ATARs, your EAS application must be submitted by **Wednesday 30 November 2011**.

The final closing date for EAS applications is **Thursday 5 January 2012**.

**Table 2: Types of disadvantage**

**School environment**

**IMPORTANT:**

- † Current Year 12 students who attend a school included in any of the following programs don't have to submit an EAS application for consideration of their attendance at that school. Instead UAC will use relevant data to automatically assess Year 12 students undertaking an Australian Year 12 qualification in 2011 at a school included in any of the following programs:
- NSW Government Priority Schools Funding Program (PSFP)
  - NSW Government Country Areas Program (CAP)
  - Australian Government National Partnership for Low Socio-economic Status School Communities Program.

**ED code 1 Eligibility**

You may be eligible if you have been attending a school as described in S01A, S01B, S01C or S01D during Year 11 and/ or Year 12 or equivalent. \* Check with your careers adviser/principal.

**2 Applicant's statement**

You must include the following in your Applicant's statement:

- S01A**
- A school that's supported by:
- NSW Department of Education and Training Priority Schools Funding Program (PSFP)
- or
- Australian Government National Partnership for Low Socio-economic Status School Communities Program
- or
- a similar program

**3 Documentation you must submit with your EAS application**

You must attach the following documents to support your application:

- a record of attendance from your school confirming your attendance at the school and the period of your enrolment  
*The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*

**S01B**

- A school that's supported by the Country Areas Program (CAP) of the NSW Department of Education and Training, or similar program.
- the name of your school and
  - the period you've attended the school.

- a record of attendance from your school confirming your attendance at the school, the period of your enrolment and the number of students in Year 12  
*The record of attendance must be on school letterhead and must be signed by the principal or another senior person at the school.*



- † If you attended a school included in any of the programs listed above in 2011 and only intend to claim S01A or S01B, you don't have to submit an EAS application as UAC will automatically generate an 'electronic' application for you
- † If you intend to claim other disadvantages you must submit an EAS application, but you don't need to include details of your attendance in 2011 at a school included in any of the programs listed above, as UAC will automatically add these to your application
- † If you attended a school included in any of the programs listed above, prior to 2011, you must submit an EAS application.

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

**Table 2: Types of disadvantage**

**School environment (continued)**

**ED code 1 Eligibility**

You may be eligible if you have been attending a school as described in S01A, S01B, S01C or S01D during Year 11 and/ or Year 12 or equivalent. \* Check with your careers adviser/principal.

**2 Applicant's statement**

You must include the following in your Applicant's statement:

**S01C**

Rural school – not OAP. You must be attending a school in a town with a population of less than 10,000 people and a distance of at least 100km from the nearest centre with a population of 10,000

or

You must be attending a school in a town with a population of less than 5,000 people and a distance between 50km and 99km from the nearest centre with a population of 10,000.

■ the name of your school

and

■ the period you've attended the school.

A letter from your school, on school letterhead and signed by the principal or another senior person at the school:

■ confirming your attendance at the school, the period of enrolment and the number of students in Year 12

and

■ verifying the population of the town in which your school is located and the distance to the nearest centre with a population of 10,000

and

■ describing the way in which your school's characteristics (eg number of students in the school/year group, range of subjects available, etc) have affected your educational performance, together with a rating of this impact as not at all, slight, moderate, considerable or extreme.

**S01D**

You may be eligible if you're studying any of your Year 12 courses through a secondary distance education centre or an Access Program as a result of circumstances beyond your control or choosing eg the Year 12 course you have chosen is not provided by the secondary school you are attending.

■ details of your HSC program and how you're studying (eg at school, by distance education or through an Access Program)

and

■ reasons for your enrolment in HSC courses by distance education or through an Access Program.

■ your Confirmation of Entry from the NSW Board of Studies for your 2011 HSC.

or

■ a letter from the distance education centre or Access Program confirming your enrolment and the courses you are undertaking, we can't access your circumstances without documentation.

*Elite athletes or performers should apply for consideration of all disadvantages for which they are eligible, but cannot claim consideration for missing periods of schooling as a result of their sporting and/or performance commitments.*

*Elite athletes or performers are also able to apply for consideration of their elite athlete or performer status at some institutions. Refer to 'Options for elite athletes/performers' in Table 1: Policies and options for details.*

\* Seven institutions will consider applications for EAS through UAC for UAC applicants for undergraduate admission who are currently undertaking or who've previously undertaken tertiary study and who've experienced long-term disadvantage as a result of circumstances beyond their control or choosing.

# EAS institution contact details

## Australian Catholic University

Tel: 1300 ASK ACU Student Centre  
(275 228)

email: [futurestudents@acu.edu.au](mailto:futurestudents@acu.edu.au)  
website: [www.acu.edu.au/221027](http://www.acu.edu.au/221027)

## Australian Maritime College

Tel: 1300 363 864 Prospective Student Officer

email: [amcinfo@amc.edu.au](mailto:amcinfo@amc.edu.au)  
website: [www.amc.edu.au](http://www.amc.edu.au)

## Australian National University

Tel: (02) 6125 5594 Admissions Office

email: [admiss.app@anu.edu.au](mailto:admiss.app@anu.edu.au)  
website: [www.anu.edu.au/countrywide](http://www.anu.edu.au/countrywide)

## Charles Sturt University

Tel: 1800 334 733 (Freecall)  
(02) 6338 4256 Equity Officer

email: [equity.officer@csu.edu.au](mailto:equity.officer@csu.edu.au)  
website: [www.csu.edu.au/oncampus/getting-to-uni/csu-access-schemes](http://www.csu.edu.au/oncampus/getting-to-uni/csu-access-schemes)

## Griffith University

Tel: 1800 154 055 (Freecall)  
(07) 3735 7700

email: [admissions@griffith.edu.au](mailto:admissions@griffith.edu.au)  
website: [www.griffith.edu.au/future-students](http://www.griffith.edu.au/future-students)

## La Trobe University

Tel: (02) 6024 9790 Admissions

email: [a.kerin@latrobe.edu.au](mailto:a.kerin@latrobe.edu.au)  
website: [www.latrobe.edu.au/aw/future\\_students.html](http://www.latrobe.edu.au/aw/future_students.html)

## Macquarie University

Tel: (02) 9850 6410 Coursework Studies

email via: [www.student.mq.edu.au/cgi-bin/ses/support/enquiry.cgi](http://www.student.mq.edu.au/cgi-bin/ses/support/enquiry.cgi)  
website: [www.mq.edu.au/future\\_students/undergraduate/bonus\\_points/educational\\_access\\_scheme](http://www.mq.edu.au/future_students/undergraduate/bonus_points/educational_access_scheme)

## Southern Cross University

Tel: 1800 626 481 (Freecall)  
(02) 6620 3444 Student Services

email: [enquiry@scu.edu.au](mailto:enquiry@scu.edu.au)  
website: [www.scu.edu.au/howtoapply](http://www.scu.edu.au/howtoapply)

## University of Canberra

Tel: 1300 301 727 Student Services

email: [admissions@canberra.edu.au](mailto:admissions@canberra.edu.au)  
website: [www.canberra.edu.au/student-services/applying-to-study/home](http://www.canberra.edu.au/student-services/applying-to-study/home)

## University of New England

Tel: (02) 6773 4444 Admissions Officer  
(02) 6773 2897 Equity Office

email via: [www.une.edu.au/contact-us](http://www.une.edu.au/contact-us)  
website: [www.une.edu.au/studentcentre/admissions.php](http://www.une.edu.au/studentcentre/admissions.php)

## University of New South Wales

Tel: (02) 9385 3228 Admissions Office

email: [ugadmis@unsw.edu.au](mailto:ugadmis@unsw.edu.au)  
website: [www.unsw.edu.au/access](http://www.unsw.edu.au/access)

## University of Newcastle

Tel: (02) 4921 5000 Enquiry Centre  
(02) 4921 5311 Admissions Officer

email: [admissions@newcastle.edu.au](mailto:admissions@newcastle.edu.au)  
website: [www.newcastle.edu.au/askuon](http://www.newcastle.edu.au/askuon)

## University of Sydney

Tel: 1300 362 006 University of Sydney Helpline  
(02) 8627 8207 Special Admissions Office

email: [special.admissions@sydney.edu.au](mailto:special.admissions@sydney.edu.au)  
website: [http://www.usyd.edu.au/current\\_students/student\\_administration/admissions/broadway\\_scheme.shtml](http://www.usyd.edu.au/current_students/student_administration/admissions/broadway_scheme.shtml)

## University of Technology, Sydney

Tel: (02) 9514 1222 Student Centre  
(02) 9514 1084 Equity and Diversity Unit

email via: [servicedesk.uts.edu.au](http://servicedesk.uts.edu.au)  
website: [www.equity.uts.edu.au](http://www.equity.uts.edu.au)

## University of Western Sydney

Tel: 1300 897 669

email: [study@uws.edu.au](mailto:study@uws.edu.au)  
website: [www.uws.edu.au/admissions](http://www.uws.edu.au/admissions)

## University of Wollongong

Tel: (02) 4221 3924 Chris Hadley  
Manager, Enrolments,  
Admissions and Scholarships

email: [chris\\_hadley@uow.edu.au](mailto:chris_hadley@uow.edu.au)  
website: [www.uow.edu.au/future/specialaccess/index.html](http://www.uow.edu.au/future/specialaccess/index.html)



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