

University of Technology, Sydney

UTS CITY CAMPUS

postal enquiries

Student Centre
University of Technology, Sydney
PO Box 123
Broadway NSW 2007

in person

Foyer Level
UTS Tower Building
15 Broadway
Sydney NSW

UTS KURING-GAI CAMPUS

postal enquiries

As for City campus

in person

Level 5 Main Building
UTS Kuring-gai Campus
Eton Road, Lindfield

tel: 1800 309 188

email: via website: <https://servicedesk.uts.edu.au>

website: www.uts.edu.au (general information)

(see also separate Table of courses booklet – Faculty links for course-specific information)

The University of Technology, Sydney (UTS) provides higher education to enhance professional practice, serving the community at large, and enabling students to realise their personal and career potential.

UTS has built a strong reputation as a progressive, egalitarian university with a distinctive focus on practice-oriented teaching, learning and research. UTS was listed in the top (A1) band of all four discipline groups in the Australian Government's Learning and Teaching Performance Fund 2008, making UTS one of the top rated universities in Australia. This was based on student satisfaction, student outcomes and student success.

As a leading practice-based university, UTS courses are academically rigorous as well as practical. Our course content is regularly checked by industry advisory committees to make sure that what you are learning is up to date and relevant. Many academic staff are internationally recognised in their fields and are actively involved with their industries and professions.

We understand the reality of balancing work, family commitments and study. Many of our courses can be studied part-time or fast-tracked by doing extra subjects in summer semester. Comprehensive professional services are provided to support every aspect of your student life, including housing, health, special needs, careers, financial assistance, learning skills, counselling and IT support.

Another of our key strengths is the social and cultural diversity of our students, staff and partners in the professions and the community as well as our strong international profile. This diversity has created a vibrant and rich learning environment that prepares graduates for the borderless workplace of today. The largest campus is on the edge of Sydney's CBD, making it easy to get to by public transport and close to all the attractions of Chinatown, Darling Harbour and the city. Our other campus is the Kuring-gai campus in Lindfield on Sydney's North Shore.

ADMISSION REQUIREMENTS

Graduate Certificates: An undergraduate (Bachelor) degree is not a requirement for all Faculties, however, prospective students would be expected to have substantial relevant work experience.

Graduate Diplomas and Masters by coursework degrees: The minimum educational requirement for entry to most Graduate Diplomas and Masters degrees by coursework is a Bachelor degree. However, course entry requirements vary between courses. You can obtain information about the entry requirements for a specific course by calling 1800 309 188 or from the relevant Faculty website (refer to the separate Table of courses booklet for specific Faculty web contact details).

Overseas qualifications and English proficiency

If you have undertaken your studies in an overseas country, you may have to provide proof of proficiency in English. Refer to the English language proficiency table in this booklet for information about tests and qualifications accepted by the University as proof of proficiency in English.

SPECIAL REQUIREMENTS

You may have to complete a supplementary form or supply a personal statement and/or other specific documentation directly to UTS as part of the application process. Check the separate Table of courses booklet to see whether special requirements apply and read Table A on pages 58-60 for details for each Faculty.

Your application may not be considered if you fail to meet the Additional Application Requirements specified for the courses listed in Table A on pages 58-60.

Where do you submit your additional material?

Any required additional material must be submitted directly to UTS.

Personal Statements and CVs can be submitted via the online facility at www.uts.edu.au/study/appform/personal_statements_pg.html.

The IT Postgraduate Coursework Supplementary form is also submitted online at www.uts.edu.au/study/appform.html#pg_cw.

Additional material which cannot be submitted online (eg references or writing examples) must be submitted directly to the Student Administration Unit (Postgraduate UAC Admissions) with a cover sheet. This must include your full name, UAC application number, course applied for and daytime telephone number. Do not submit additional material to a Faculty.

Post to:

Student Administration Unit (Attention: Postgraduate UAC Admissions)
University of Technology, Sydney
PO Box 123
Broadway NSW 2007

Deliver to:

UTS Student Centre	or	UTS Student Centre
Foyer Level		Level 5 Main Building
UTS Tower Building		UTS Kuring-gai Campus
15 Broadway, Sydney NSW		Eton Road, Lindfield NSW

When do you have to submit your additional material?

You must submit your additional material at the same time that an application is submitted to UAC. If you delay the submission of your additional material your application may not be considered.

TYPES OF PROGRAMS AVAILABLE

UTS offers approximately 400 Masters by Coursework, Postgraduate Diploma and Postgraduate Certificate level courses throughout the year.

A number of the University's postgraduate coursework programs are offered through UAC, as listed in the separate Table of courses booklet. All other postgraduate coursework programs and all postgraduate research programs are available through direct application to the University.

It is important that you distinguish between those courses for which you are required to apply through UAC (refer to the separate Table of courses booklet for details) and those for which you must apply directly to UTS.

For information about all postgraduate courses offered by the University of Technology, Sydney, visit www.uts.edu.au.

There are limited Commonwealth-supported places available at postgraduate coursework level.

IMPORTANT DATES

Application closing dates

Refer to the separate Table of courses booklet for main closing dates. For updated closing date information, including final closing dates, visit UAC's postgraduate website at www.uac.edu.au/postgraduate/.

Applications made after the main closing date in each intake will be considered subject to the availability of places.

Enrolment/Intake dates

Enrolment details will be advised via the UAC offer webpage or the offer letter which will be sent to all successful applicants by UAC if you have not viewed your offer information online.

Intake 1 :	30 November 2009 – 29 January 2010
Intake 2 :	1 March – 11 June 2010
Intake 5 :	2 August – 12 November 2010

ENROLMENT

Successful applicants will receive an offer notification from UAC. Offers are made progressively as decisions are provided by the relevant Faculties.

Applicants must ensure that they refer to the website provided in their offer letter or UAC website offer confirmation for full details about acceptance of their offer, enrolment, fees and charges. Refer to the separate Table of courses booklet for estimated tuition fees.

Deferment

Deferment in postgraduate coursework programs at UTS is not permitted as an automatic entitlement. However, if you receive an offer in Intakes 1 or 2, 2010 (Autumn Semester) and you are unable to accept the offer for that semester, you can carry forward your application for consideration in a later semester in 2010 by submitting a change of preference through UAC. (You must submit a new application if you want to be considered in 2011.)

FEES AND CHARGES

Study costs are dependent on whether students are enrolled in a Commonwealth-supported course or a fee-paying course.

Most postgraduate courses are fee-paying and students are required to pay tuition fees directly to the University. However, a small number of courses available offer Commonwealth-supported places (refer to page 6 of this booklet for further information).

The separate Table of courses booklet includes details of the tuition fees per one credit point in 2010. Check the UTS website at www.uts.edu.au for more information on 2010 fees and other charges. Tuition fees at UTS are calculated per credit point and charged on a per semester basis. A typical postgraduate subject at UTS is worth six credit points.

Eligible local fee-paying students enrolled in a non-research course may have access to the Higher Education Loan Programme (FEE-HELP). FEE-HELP provides students with a loan to cover their tuition fees up to \$85 062 (2010 FEE-HELP limit).

Payment of a student services fee (of up to approximately \$250) may become compulsory from 2010.

FINANCIAL ASSISTANCE

Read section 11 on page 6 of this booklet for information on financial assistance from the Australian Government available for postgraduate students.

DIRECT APPLICATIONS

A number of the University's postgraduate coursework programs are offered through UAC, as listed in the separate Table of courses booklet. All other postgraduate coursework programs and all postgraduate research programs are available through direct application to the University. For information about all postgraduate courses offered by UTS, visit www.uts.edu.au.

It is important that you distinguish between those courses for which you must apply through UAC and those for which you must apply directly to the University of Technology, Sydney.

INTERNATIONAL FEE-PAYING APPLICANTS

International fee-paying applicants must apply directly to the University. All international applicants must complete an International Student Application form and pay an application fee. For further details visit UTS: International website at www.uts.edu.au/international/.

Contact details

UTS: International
University of Technology, Sydney
PO Box 123
Broadway NSW 2007 Australia

tel: +61 2 9514 1531
fax: +61 2 9514 1530
email: international@uts.edu.au

STUDENT SERVICES AND FACILITIES

To ensure student success, the University provides a range of professional services to support different aspects of student life and learning at UTS. Student Services is committed to helping students achieve their goals and make the most of their university experience.

The Careers Service is the place to get practical help on career planning, counselling and job placements for students seeking permanent or casual employment. Take advantage of the Career Resource Centre, a one-stop shop for all your information and job search needs on companies and job applications. For information on any work-related issue and available workshop programs, visit www.ssu.uts.edu.au/careers/.

The Counselling Service will help students with a wide range of personal, relationship, psychological, study and administrative difficulties. All consultations are confidential, and counsellors are available to discuss any issue to help students stay on track at university. Specialised assistance is available for learning skills and issues affecting international students. To find out how the Counselling Service can help, visit www.ssu.uts.edu.au/counselling/.

The Financial Assistance Service will assist students with personal financial matters and is the contact point for student loans. Financial Assistance Officers help with practical and financial aspects of life at university, including advice and information about Youth Allowance, Austudy and other Centrelink benefits. For further information visit www.ssu.uts.edu.au/fassist/.

The Special Needs Service provides information and assistance to students with disabilities or illnesses that may impact on their studies. To find out more visit www.ssu.uts.edu.au/sneeds/.

The Health Service provides a range of general practice medical services to UTS students, staff and the general public. The main purpose of the Health Service is to provide optimal health care and health information to ensure good health so students can maximise their chances of academic success. To find out more about our doctors and the services we offer, visit www.ssu.uts.edu.au/health/.

The Housing Service provides a wide range of accommodation services for all UTS students, staff, Faculties, schools, units and departments. We offer University Residences as well as a listings service to assist you with finding private rental accommodation that suits your needs. To find out more visit www.housing.uts.edu.au.

FURTHER INFORMATION

For further information regarding detailed course descriptions, confirmation of fees, and/or obtaining a course brochure, visit the UTS website at www.uts.edu.au and online handbook at www.handbook.uts.edu.au.

For information about the full range of postgraduate courses offered by the University of Technology, Sydney (including detailed course information, availability and entry requirements) visit our website at

www.uts.edu.au

TABLE A: ADDITIONAL APPLICATION REQUIREMENTS FOR THE UNIVERSITY OF TECHNOLOGY, SYDNEY (UTS)

All additional material must be submitted directly to UTS as specified on page 56 or as listed below.

Contact the UTS Student Centre on (02) 9514 1222 if you have any queries regarding the additional application requirements listed below.

Area of study and course	Additional requirements
COMMUNICATION	
All courses	<p>Personal statement and CV – if you do not have a completed Bachelor degree, Masters degree, Graduate Diploma in any field of study or a Graduate Certificate in the same field of study (or overseas equivalent) you must submit directly to UTS at www.uts.edu.au/study/appform/personal_statements_pg.html</p> <ol style="list-style-type: none"> 1 a personal statement in which you explain (in approximately 500 words) why you wish to study the course you are applying for and 2 a CV which should include details of work, voluntary or other experiences (eg special interest groups) that could be relevant to the course.
Master of Arts in Creative Writing	<p>In addition to a personal statement and CV you are required to:</p> <ol style="list-style-type: none"> 1 explain what writing experience you have 2 list your publications, if any 3 attach one example of your creative writing 4 if you do not have academic or professional qualifications, supply written references from people who are familiar with your ability and potential. Attach this information to your Personal Statement and CV and submit to the Student Centre, Foyer Level, UTS Tower Building, 15 Broadway, Sydney NSW.
Master of Media Arts and Production	<p>In addition to a personal statement and CV you are required to:</p> <ol style="list-style-type: none"> 1 submit your portfolio of up to three selected pieces of your creative work in any format eg film, video, sound/radio recording or CD-ROM. Clearly mark your name and phone number on each piece of your work submitted. You may wish to write a background description of these and you should clearly explain your contribution to the final production. DO NOT submit originals as these will not be returned to you. 2 provide a proposal describing the project you may make in Year 2 of the Master of Arts course. This should include a brief synopsis, format, length and a description of your visual and/or aural style (maximum 500 words). <p>Clearly mark each item submitted with your name, telephone number and UAC application number and submit them with your personal statement and CV to the the Student Centre, Foyer Level, UTS Tower Building, 15 Broadway, Sydney NSW.</p>
DESIGN, ARCHITECTURE AND BUILDING	
All courses	<p>Applicants must submit a supporting personal statement describing:</p> <ol style="list-style-type: none"> 1 past involvement in course-related activities 2 reason for wanting to undertake a postgraduate course within the Faculty and 3 an up-to-date CV. You can lodge your personal statement and CV at www.uts.edu.au/study/appform/personal_statements_pg.html.
Master of Architecture Master of Advanced Architecture Graduate Diploma in Architecture Graduate Certificate in Architecture	<p>Portfolio – in addition to a personal statement, applicants must submit a portfolio of a maximum of 16 pages in either printed or digital form. The printed portfolio should be no larger than A3 size. Digital submissions should be in PDF format on a CD-ROM. Local applicants may be required to attend an interview to present and discuss their portfolio.</p>
Master of Animation – not available for Intakes 4-6 (Spring)	<p>Portfolio – in addition to a personal statement, you must submit a portfolio comprising of 5–10 pieces of your own work. Your portfolio may include: colour photocopies, photos, CD-ROMs, DVDs, web addresses or show reels.</p>
Master of Design Graduate Diploma in Design	<p>Portfolio – in addition to a personal statement which should also address the question 'What is Design', you must submit a portfolio comprising of 5–10 pieces of your own work. Your portfolio may include: colour photocopies, photos, CD-ROMs, DVDs, web addresses or show reels.</p>
EDUCATION	
Graduate Diploma in Vocational and Workplace Learning – not available for Intakes 4-6 (Spring)	<p>Employment status – to undertake this course, you need to be in some form of authentic workplace training position on either a full-time, part-time, occasional or voluntary basis. A statement of employment from your workplace briefly outlining your position is required.</p>
Master of Arts in Music Therapy – not available for Intakes 4-6 (Spring)	<p>Interview/Audition – you will be required to attend an interview/audition to determine suitability. After you submit your application you may be contacted directly by UTS: Education to arrange an interview.</p>
Master of Arts in TESOL	<p>Prior study – you must have a teaching qualification (a four-year education degree, or an undergraduate degree and a one year teaching qualification). If you have a non-teaching undergraduate degree, you may be considered for enrolment on the basis of a minimum of two years' teaching experience in teaching English as a second or foreign language.</p>

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Table A: Additional application requirements for UTS (continued)

All additional material must be submitted directly to UTS as specified on page 56 or as listed below.

Contact the UTS Student Centre on (02) 9514 1222 if you have any queries regarding the additional application requirements listed below.

Area of study and course	Additional requirements
ENGINEERING	
All courses	CV – if you do not have a completed Bachelor degree, Masters degree, Graduate Diploma or Graduate Certificate (or overseas equivalent), you must submit directly to UTS at www.uts.edu.au/study/appform/personal_statements_pg.html <ol style="list-style-type: none"> 1 an up-to-date curriculum vitae 2 a letter from your current/most recent employer with a short position description.
Master of Environmental Engineering Management	Prior study – you must have a degree in Engineering or other technological/applied science field. If you do not have a degree, but have suitable experience and a TAFE diploma, you may apply for the Graduate Certificate program (see additional application requirements below) and, provided performance is satisfactory, later apply to transfer to the Masters course with full credit for completed subjects.
Master of Engineering Management	Prior study – you must have a completed degree. If you do not have a degree, but have suitable experience and a TAFE diploma, you may apply for the Graduate Certificate program (see additional application requirements below) and, provided performance is satisfactory, later apply to transfer to the Masters course with full credit for completed subjects.
Master of Engineering	CV – applicants must submit an up-to-date CV outlining a minimum of two years' work experience at www.uts.edu.au/study/appform/personal_statements_pg.html .
Graduate Certificate in Environmental Engineering Management/Graduate Certificate in Engineering Management	CV – in addition to providing details (and evidence, if required) of completion of a TAFE Diploma as part of your UAC application, you must submit evidence of the following at www.uts.edu.au/study/appform/personal_statements_pg.html . <ol style="list-style-type: none"> 1 an up-to-date curriculum vitae
INFORMATION TECHNOLOGY	
Master of Business Information Technology Management Graduate Diploma of Information Technology Management Graduate Certificate in Information Technology Management Graduate Certificate in Strategic Information Technology Leadership	Applicants must submit: <ol style="list-style-type: none"> 1 an online supplementary questionnaire at www.uts.edu.au/study/appform.html#pg_cw 2 an up-to-date curriculum vitae 3 employment references.
Master of Interactive Multimedia Graduate Diploma of Interactive Multimedia Graduate Certificate in Interactive Multimedia	Applicants must submit an online supplementary questionnaire at www.uts.edu.au/study/appform.html#pg_cw .
LAW	
Graduate Diploma in Australian Law Graduate Certificate in Australian Law	LPAB letter – you are required to provide written advice from the NSW Legal Practitioners Admission Board outlining subjects required to be completed in order to be admitted to practise in NSW.

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Table A: Additional application requirements for UTS (continued)

All additional material must be submitted directly to UTS as specified on page 56 or as listed below.

Contact the UTS Student Centre on (02) 9514 1222 if you have any queries regarding the additional application requirements listed below.

Area of study and course	Additional requirements
NURSING, MIDWIFERY AND HEALTH	
All courses (except the Graduate Certificate in Acute Care Nursing and Graduate Diploma in Midwifery)	Applicants must submit an up-to-date curriculum vitae (maximum 3 500 words) describing : <ol style="list-style-type: none">1 your reasons for undertaking a postgraduate course within the Faculty2 types of roles undertaken in your current and previous employment3 details of your current and previous work experience. You can submit your CV at www.uts.edu.au/study/appform/personal_statements_pg.html . You can view the admission criteria for all courses at http://datasearch.uts.edu.au/nmh/courses-subjects/postgraduate.cfm .
All courses (except Health Services Management, Health Services Planning, Graduate Certificate in Diabetes Education and Management and Graduate Certificate in Child and Adolescent Mental Health Care)	Applicants for all nursing and midwifery-related courses must have current nurse/midwife registration.
Graduate Certificate in Acute Care Nursing	Applicants must complete the employment question in their UAC application. Please include details about current employment and related work experience that is greater than one year.
Graduate Diploma in Midwifery	<ul style="list-style-type: none">■ Concurrent midwifery employment at a participating accredited midwifery unit is essential.■ Applicants must apply directly to participating hospitals for clinical placement.■ Contact the Faculty on (02) 9514 5021 for information about participating hospitals and application procedures. Visit www.nmh.uts.edu.au/courses-subjects/graddip-mid.pdf for full details■ Applicants are required to submit an application to UAC by 30 October 2009.■ Late applications may be considered up until 27 November 2009 if hospital placements are still available.
Graduate Certificate in Child and Adolescent Mental Health Care	Applicants must have access to a relevant clinical setting.
Master of Nursing – Nurse Practitioner major	Applicants to the Nurse Practitioner major need to demonstrate additional requirements. Further information is available in the following downloadable pdf files: <ul style="list-style-type: none">■ www.nmh.uts.edu.au/handbook/mn-nurse-prac-info.pdf■ www.nmh.uts.edu.au/handbook/statement-employment.pdf■ www.nmh.uts.edu.au/handbook/verification-advanced-practice.pdf.
Graduate Certificate in Diabetes Education and Management	Applicants must have access to a relevant clinical setting in order to complete supervised clinical experience (applicants need to organise their own placement).